

ADMISSION LETTER

OUR Ref: OLAM/AL 2023

Date.....
Name of the applicant.....
Former school.....
Class in which admission is sought.....
Combination if applicable.....

1. Dear applicant, I am glad to inform you that you have been offered a vacancy in senior.....at our lady of Africa S.S - (Mukono).
You are expected to report on.....before 5:00pm

THE OFFER IS SUBJECTED TO THE FOLLOWING CONDITIONS:

- (a) Your parent must accept his/her responsibilities as spelt in this admission letter.
 - (b) Both the student and parent must accept to follow the school routine and observe the school rules.
 - (c) The offer may be withdrawn if the student fails to make reasonable academic progress or for indiscipline.
 - (d) You report punctually to begin the term. If you cannot report within one week, the Head teacher should be informed.
 - (e) The student must **not change combination** or **subjects** offered without written permission.
2. I sincerely believe that by choosing **OUR LADY OF AFRICA S.S (MUKONO)** for your secondary education you have made the right decision.

You are joining **Our lady schools** whose staff is committed to provide quality education with the student's discipline, co-operation and dedication to organized work and commitment to studies. **Senior ones / senior fives** are expected to spend six or two most fruitful years with us respectively.

SCHOOL FEES PER TERM

OTHER REQUIREMENTS

- a) Ream of papers Rota trim(photocopying) for O-level
Ream of ruled papers (500 sheets) for A-level
- b) Scrubbing brush with a long handle, Rubber squeezer (drier), Rug, compound broom, toilet papers and a knife for both girls and boys
- c) Passport photos 10,000/= (Cash)
- d) Identity card 5,000/= (Cash)

- e) Sweater 35,000/= (Cash)
- f) Jogging short 30,000/= (Cash)
- g) Hymn book 20,000/= (Cash)
- h) Apron 10,000/= (Cash)
- i) Labeling 15,000/= (Cash)
- j) After class wear 2 black skirts for girls at 60,000/=, 2 black trousers for boys at 60,000/= to be bought from school in cash.

4. Please carefully study all the documents that have been forwarded to you.

REQUIREMENTS FOR BOARDERS

GIRLS

- One dozen of Knickers and pant peg, , 4 bras where applicable
- 3 pairs of white stockings, 6 big rolls of toilet paper
- At least 4 packets of sanitary pads.

BOYS

- 3 pairs of socks (White), 6 big rolls of toilet paper

TO BOTH GIRLS AND BOYS

- Two medium size tubes of tooth paste and a new tooth brush.
- A mattress, 2 pairs of bed sheets and a school bag.
- 2 pairs of black shoes and one pair of **decent** open shoes, slippers, one big tin of shoe polish, polishing brush, 3 bars of soap, Omo and sugar.
- A twenty liter Jerry can, basin / bucket, spoon, fork, cup, plate and flask.
- A mosquito net, torch and cells, nail cutter, for cutting nails, threads and needle, shavers.
- 18 counter books, a dozen of 96 pages for revision, pens, pencils, a geometry set, calculator, fine art book, colored pencils and Good News Bible.

NB: 1. Any other clothing apart from those prescribed above will not be **accepted**
 2. All the **school uniforms** will be issued at school after paying for them.

Jeans are not allowed at school.

NOTE: On reporting, **bring the admission letter** with the **entire requirements indicated in the letter.**

I look forward to welcoming you to **Our Lady of Africa S.S (Mukono)** Campus and I hope you will find the school academically rewarding, morally and socially exciting.

Once you report, please give **academics** and **discipline** a priority.

Yours faithfully,

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KASUMBA PAUL
HEAD TEACHER